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CIA ARCHIVES & RECORDS CENTER

20 May 1965

MEMORANDUM FOR:

SUBJECT : EAM Equipment for the Archives and Records Center

REFERENCE : RID Memo #65/194 dtd 29 March 1965

1. The following comments are presented at your request.

a. It is estimated that it will take 30 days per year to do the RID job in accordance with the information in the referenced memo.

b. The 077 machine now in the A&RC will not do the RID job, therefore, RID is willing to send to A&RC an 089 machine.

c. To attempt to do the existing EAM jobs plus the RID job, the A&RC will need both the 077 and 089: these machines have a combined rental of \$355.00 per month.

d. The combined speed of the 077 and 089 is 500 cards per minute. At this rate it is doubtful if the A&RC will have the manpower to keep all the EAM jobs up-to-date.

e. There is another machine (the 088) that will do all the EAM jobs, has a maximum speed of 1300 cards per minute and rents for approximately \$400.00 per month.

f. The 088 would cost the Agency approximately \$50.00 more per month than the 089 and 077.

g. With the 089, all EAM jobs could be kept current, the A&RC would have the capacity to absorb any future increases in present jobs, perhaps undertake additional jobs, it would increase the capacity of the

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EAM operation during an emergency and would enable the A&RC to process routine requests from OCR/MD much faster.

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2. Based on the facts listed above, it is recommended that [] rent an 088 IBM machine for use in the A&RC. This will enable [] to turn in the present 077 and also enable RID to turn in the 089 they have.

3. This proposal has been discussed with, and orally concurred in by the Chief, CIA Archives and Records Center, the CIA Records Administrator Officer, the Chief and D/Chief OCR Machine Division, the D/Chief RID/ADB, the RID/RMO and the Chairman of the DDI Vital Records Committee.

[]
Deputy Chief

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